

PRESTON TOWNSHIP
WAYNE COUNTY, PENNSYLVANIA
SHORT-TERM RENTAL APPLICATION

Office Hours
Mon., Tues. & Wed.
9:00 am to 3:00 pm
Thurs. & Fri. by appt.
570-798-2114

Notice: No owner of any property in Preston Township shall operate a Short-Term Rental in Preston Township without first obtaining a Short-Term Rental Certificate from the Township. The Building Inspector shall perform an inspection of the premises to determine compliance with this Ordinance. No Certificate shall be issued without a successful inspection. Operation of a Short-Term Rental without such Short-Term Rental Certificate is a violation of the Preston Township Ordinance.

Notice: The Owner or his/her representative shall be available to accompany the Building Inspector during any inspection for compliance with the Preston Township Ordinance.

Notice: Fill out the application completely. Any unanswered or unchecked item will be an automatic rejection and this form will be returned to the applicant. Non-refundable application Fees shall accompany this application. Required fees: Application \$125.00 includes 2 inspections and Certificate. If 2 or more inspections fail, \$75.00 fee per inspection is due prior to issuance of Certificate. \$100.00 septic inspection if required.

- Date of Application: _____ New Renewal
- Location of STR (911 Address) _____

- 10-Digit Landline Phone Number at STR _____
- Name of Owner _____
- Address of Owner _____
- Email of Owner _____
- Twenty-Four-Hour Telephone Number of The Owner _____
- Name of Person in Charge (P-I-C) (Responsible party within 25 miles of the house)

 - Address of P-I-C _____
 - Email of P-I-C _____
 - Twenty-Four-Hour Telephone Number of Person In Charge _____
- Name and number of septic company used to pump tank _____

- The location, approximate age and capacity of the sewage disposal system:
Age _____ Years Design Capacity _____ Bedrooms
- Number of Bedrooms in Dwelling _____ If more than 3 bedrooms, provide proof that the sewage disposal system has adequate capacity for sewage flows. Proof may be a copy of the sewage permit or a letter from the landowner stating the existing septic system is not malfunctioning.

- Is this dwelling located in a Flood Hazard Area as designated by FEMA? Yes No
- Is this dwelling a conversion from a barn, storage building, garage, etc.? Yes No
- If this is a second dwelling, proof of Land Development approval by the Township is required.
- Is there a hot tub or spa? Yes No Fence/barrier? Yes No
- Is there an in-ground swimming pool? Yes No Fence/barrier? Yes No
- Is there an above-ground swimming pool? Yes No Fence/barrier? Yes No
- Do you use any on-line listing services? Yes _____ No
- Attach the Following (New Applications): 1. Copy of the current recorded deed for the property establishing ownership. 2. Copies of current Wayne County hotel room excise tax certificate and current Pennsylvania sales and use tax permit OR listing service statement(s) concerning payment of room and sales taxes.

Please READ carefully and SIGN:

I hereby certify the information provided herein and on any attached documents is complete and accurate to the best of my knowledge. I understand that providing false information is a crime punishable by law. By signing this application, I hereby grant permission and shall provide access for inspections as needed by Preston Township officials, including inspections inside the building(s), and I agree to continuously maintain the premises in compliance with the provisions of all applicable regulations. Further, I acknowledge and agree that the issuance of a Short-Term Rental Certificate is not a warranty that the premises is lawful, safe, habitable, or in compliance with Preston Township Ordinance; and that a Certificate, if issued, indicates that Preston Township has performed an inspection of the premises at the date and time indicated therein, and at that time complied with the regulations of the Preston Township Ordinance; and that Preston Township and its officers shall be held harmless for any conditions that may have changed since the inspection indicated herein.

Signature of Property Owner

Date

Notary & Notary Seal

My commission Expires

Signature of Person in Charge

Date

Notary & Notary Seal

My commission Expires