

**CONTRACT DOCUMENTS  
AND  
SPECIFICATIONS**

**2024 Parks and Recreation Project**

**Location Village of Lakewood  
on**

**Old Railroad TR727**

**in**

**PRESTON TOWNSHIP**

**Wayne County, Pennsylvania**

**for**

**THE PRESTON TOWNSHIP SUPERVISORS**

**1515 Crosstown Highway**

**Lakewood, PA 18439**

**DOCUMENTS**

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Copy of Published Legal Ad

**2024 - Parks and Recreation Project Advertisement**

**#1**

Sealed bid proposals will be accepted by the Preston Township Board of Supervisors, 1515 Crosstown Highway, Lakewood, Wayne County, PA until 9:00 a.m. Thursday, June 6, 2024 prevailing time for the following:

This is a Parks and Recreation Project for a **22 foot by 50 foot floating concrete pad**. This is a prevailing wage project. Specs and details will be posted on the Preston Township Website at **prestontownship.org**. Project location is TR 727, in Lakewood at the former Lakewood Little League Field. Any questions contact Alan Jones at 570-798-2114.

Mary Ann Llewellyn  
Secretary

**#2**

Sealed bid proposals will be accepted by the Preston Township Board of Supervisors, 1515 Crosstown Highway, Lakewood, Wayne County, PA until 9:00 a.m. Thursday, June 6, 2024 prevailing time for the following:

This is a Parks and Recreation Project for a **22 foot and 50 foot Pressure Treated Pine Pavilion**. This is a prevailing wage project. Specs and details will be posted on the Preston Township Website at **prestontownship.org**. Project location is TR727, in Lakewood at the former Lakewood Little League Field. Any questions contact Alan Jones at 570-798-2114.

Mary Ann Llewellyn  
Secretary

**#3**

Sealed bid proposals will be accepted by the Preston Township Board of Supervisors, 1515 Crosstown Highway, Lakewood, Wayne County, PA until 9:00 a.m. Thursday, June 6, 2024 prevailing time for the following:

This is a Parks and Recreation Project for a **Paved/Blacktop Parking Lot, 25,000 sq. foot, 125 foot by 200 foot**. This is a prevailing wage project. Specs and details will be posted on the Preston Township Website at **prestontownship.org**. Project location is TR727, in Lakewood at the former Lakewood Little League Field. Any questions contact Alan Jones at 570-798-2114.

Mary Ann Llewellyn  
Secretary

**2024 Parks and Recreation Project  
Location Village of Lakewood  
on Old Railroad TR727  
Preston Township  
Wayne County, PA**

**Bid Package Document**

Sealed bid proposals will be accepted by the Preston Township Board of Supervisors, Wayne County, 1515 Crosstown Highway, Lakewood, PA **until 8:45 a.m.** prevailing time on Thursday, June 6, 2024. for a Parks and Recreation Grant Project.

**This is a Prevailing Wage Project.**

**On site project viewing call Alan Jones at 570-878-3511 for appointment to view site location.**

- 1.) Bids will be publicly opened at the Board meeting scheduled for 9:00 a.m. prevailing time on Thursday, June 6, 2024 at the Township Municipal Building, Lakewood, PA. . The successful bidder will provide crew, equipment, material for the project, IRS Form W-9, CDL certification, certificates of insurance, payment and performance bonds within twenty days of the award of the contract. Failure to do so will be considered a breach of contract and grounds to cancel contract. Bids will only be accepted on the forms of the Bid Package. The Township reserves the right to reject any and all proposals. Contact Alan Jones @570.798.2114 for details and bid package with specific project details.

**Preston Township  
1515 Crosstown Highway  
Lakewood, PA 18439**

**2024 Park and Recreation Project  
Old Rail road – TR 727**

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**Proposal Submission Date: No later than 8:45 a.m. prevailing time, June 6, 2024**

Bids will be opened at the Board meeting scheduled for 9:00 a.m. prevailing time on June 6, 2024 at the Township Municipal Building, Lakewood, PA. **Sealed proposals must be clearly marked Park and Recreation Project, Village of Lakewood TR727 and what section of the project you are bidding: #1 - CONCRETE PAD, #2 - PAVILION or #3 - PARKING LOT - Letting Date: June 6, 2024.**

**WORK IS A PARK and RECREATION PROJECT:**

Project Name: Park & Recreation Project – Old Railroad TR 727

Project Location: Village of Lakewood.- Old Railroad - TR 727

City: Lakewood State: PA Zip: \_\_\_\_\_  
18439

**This is a Prevailing Wage Project**

Project start date: TBD

**Project completion date: October 31, 2024 unless extension granted by the Preston Township Board of Supervisors**

**Preston Township  
1515 Crosstown Highway  
Lakewood, PA 18439  
2024 Park and Recreation Project  
Old Rail road – TR 727  
Bid Proposal**

The Contractor agrees to complete the proposed work in a substantial workmanlike manner according to any Project specifications.

The Contractor is aware that the Project needs to be completed by October 31, 2024 unless an extension is granted by the Preston Township Board of Supervisors

I have read and fully understand the requirements of this project and agree to comply with the Park and Recreation Program. I further agree and understand I will not receive payment until the project is deemed complete by Preston Township.

My Company agrees to furnish all materials, labor and equipment necessary to complete the above-named project. On behalf of my company I submit the following bid proposal:

Name Project: \_\_\_\_\_  
\_\_\_\_\_ Dollars  
(\$ \_\_\_\_\_)

**PROPOSAL SUBMITTED BY:**

Contractor Name: \_\_\_\_\_

Contractor License Number: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

Contractor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Preston Township  
1515 Crosstown Highway  
Lakewood, PA 18439  
2024 Park and Recreation Project  
Old Rail road – TR 727**

**Bid Proposal**

**ACCEPTED ON:**

ATTESTED BY:

\_\_\_\_\_  
Mary Ann Llewellyn, Secretary

Township Seal

\_\_\_\_\_  
Date

\_\_\_\_\_  
**PRESTON TOWNSHIP**  
Municipality

BY: \_\_\_\_\_  
James C. Neu, Jr., Chairman

\_\_\_\_\_  
Stephen M. Brown, Vice-chairman

\_\_\_\_\_  
Alan R. Jones, Member

TOTAL AMOUNT OF CONTRACT:

\$ \_\_\_\_\_

## **NONDISCRIMINATION/SEXUAL HARASSMENT CLAUSE [Contracts]**

The Contractor agrees:

- 1.** In the hiring of any employee(s) for the manufacture of supplies, performance of work, or any other activity required under the contract or any subcontract, the Contractor, each subcontractor, or any person acting on behalf of the Contractor or subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the *Pennsylvania Human Relations Act* (PHRA) and applicable federal laws, against any citizen of this commonwealth who is qualified and available to perform the work to which the employment relates.
- 2.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, against or intimidate any employee involved in the manufacture of supplies, the performance of work, or any other activity required under the contract.
- 3.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of the PHRA and applicable federal laws, in the provision of services under the contract.
- 4.** Neither the Contractor nor any subcontractor nor any person on their behalf shall in any manner discriminate against employees by reason of participation in or decision to refrain from participating in labor activities protected under the *Public Employee Relations Act*, *Pennsylvania Labor Relations Act* or *National Labor Relations Act*, as applicable and to the extent determined by entities charged with such Acts' enforcement, and shall comply with any provision of law establishing organizations as employees' exclusive representatives.
- 5.** The Contractor and each subcontractor shall establish and maintain a written nondiscrimination and sexual harassment policy and shall inform their employees in writing of the policy. The policy must contain a provision that sexual harassment will not be tolerated and employees who practice it will be disciplined. Posting this Nondiscrimination/Sexual Harassment Clause conspicuously in easily-accessible and well-lighted places customarily frequented by employees and at or near where the contracted services are performed shall satisfy this requirement for employees with an established work site.
- 6.** The Contractor and each subcontractor shall not discriminate by reason of race, gender, creed, color, sexual orientation, gender identity or expression, or in violation of



PHRA and applicable federal laws, against any subcontractor or supplier who is qualified to perform the work to which the contract relates.

**7.** The Contractor and each subcontractor represents that it is presently in compliance with and will maintain compliance with all applicable federal, state, and local laws, regulations and policies relating to nondiscrimination and sexual harassment. The Contractor and each subcontractor further represents that it has filed a Standard Form 100 Employer Information Report ("EEO-1") with the U.S. Equal Employment Opportunity Commission ("EEOC") and shall file an annual EEO-1 report with the EEOC as required for employers' subject to *Title VII of the Civil Rights Act of 1964*, as amended, that have 100 or more employees and employers that have federal government contracts or first-tier subcontracts and have 50 or more employees. The Contractor and each subcontractor shall, upon request and within the time periods requested by the commonwealth, furnish all necessary employment documents and records, including EEO-1 reports, and permit access to their books, records, and accounts by the contracting agency and the Bureau of Diversity, Inclusion and Small Business Opportunities for purpose of ascertaining compliance with provisions of this Nondiscrimination/Sexual Harassment Clause.

**8.** The Contractor shall include the provisions of this Nondiscrimination/Sexual Harassment Clause in every subcontract so that those provisions applicable to subcontractors will be binding upon each subcontractor.

**9.** The Contractor's and each subcontractor's obligations pursuant to these provisions are ongoing from and after the effective date of the contract through the termination date thereof. Accordingly, the Contractor and each subcontractor shall have an obligation to inform the commonwealth if, at any time during the term of the contract, it becomes aware of any actions or occurrences that would result in violation of these provisions.

**10.** The commonwealth may cancel or terminate the contract and all money due or to become due under the contract may be forfeited for a violation of the terms and conditions of this Nondiscrimination/Sexual Harassment Clause. In addition, the agency may proceed with debarment or suspension and may place the Contractor in the Contractor Responsibility File.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_